

Appendix 3

Movement of Local Risk Budgets (inc City Surveyor) 2015/16 OR to 2015/16 LAB	Risk	Original Budget 2015-16 £'000	Latest Approved Budget 2015-16 £'000	Movement 2015-16 OR to 2015-16 LAB £'000	Paragraph Reference
EXPENDITURE					
Employees	L	2,679	2,729	50	a)
Premises Related Expenses	L	543	662	119	b)
R & M (City Surveyor's Local Risk inc cleaning)	L	1,201	772	(429)	c)
Transport Related Expenses	L	252	127	(125)	d)
Supplies & Services	L	538	524	(14)	
Transfer to Reserves	L	74	0	(74)	e)
INCOME					
Government Grants	L	(247)	(257)	(10)	
Other Grants, Reimbursements and	L	(250)	(22)	228	d)
Customer, Client Receipts	L	(809)	(928)	(119)	d)

- a). The £50,000 increase in employee expenditure between the Original 2015/16 Budget and the 2015/16 Latest Approved Budget is mainly due to a temporary Wayleave Officer position which was funded by an agreed 'carry forward'.
- b). The increase of £119,000 in premises related expenditure between the 2015/16 Original Budget and the 2016/17 Latest Approved Budget is due to the increased focus on maintaining programmes and other associated works on Forest and Buffer land as well as investment required in lodges prior to leasing.
- c). The decrease of £429,000 from the original 2015/16 budget to the 2015/16 latest approved budget in the City Surveyor is due to the following:-

An increase of £166,000 in the BRM contract (planned and re-active works) from the Original 2015/16 budget to the 2015/16 Latest Approved budget is a result of the agreed move from a price based on a square metre basis to one that is priced based on the individual assets that are required to be serviced and repaired. The City Surveyor reported this to Corporate Asset Sub Committee as there was an additional cost attached to the change and this was approved and then agreed by Resource Allocation Sub Committee. The contractor provided a comprehensive list of each asset with a cost on a by property basis, which enabled the City Surveyor's Facilities Management Team to align their budgets accordingly. This has resulted in a significant movement of budgets across the operational estate which could only be reflected in the revised budgets. The

increase also reflects additional assets that had previously not been included within the contract with the new BRM contractor.

The Additional Works Programme is awarded each year and each programme lasts 3 years. The budgets are phased over the life of the project and are profiled based on the operational need of the client, the complexity of the design, appropriate timing of the work and the tender process. This results in a constant movement of the budgets, especially between financial years, however these changes are reported to the Corporate Asset Sub Committee on a bi-monthly basis. The additional Works Programme has decreased by £573,000

- d). The 2015/16 Original Budgets included a provision for £237,000 income from an education grant, although the application had not been submitted at that time. It is now unlikely that any grant funding will be obtained in this financial year and therefore reductions in other expenditure budgets such as Transport Related Expenditure where a reduction of £125,000 was made, or increases in income budgets through increased Rent & Wayleave charges (£119,000) have been necessary to off-set expenditure incurred.
- e). The decrease of £74,000 in Transfer to Reserve between the 2015/16 Original Budget and the 2015/16 Latest Approved Budget is due to the ending of Epping's contribution to the 'Branching Out' Project.